



JOB DESCRIPTION

GROUNDSPERSON

Hours – 40 hours per week, Monday to Friday

RESPONSIBLE TO: Grounds Manager

Purpose:

The Groundsperson will support the Grounds Manager in the maintenance, conservation, and enhancement of the school grounds, working collaboratively with colleagues as part of a professional team.

To demonstrate an awareness of health and safety and actively contribute to a positive culture towards it throughout the role.

1 Main Responsibilities:

As Groundsperson you will be responsible for the following:

- Undertaking the routine maintenance and enhancement of the various horticultural elements of Radnor House school grounds and sporting facilities across the whole Estate.
- Supporting with the maintenance and set up of all outdoor sports areas including football pitches, cricket squares, athletics, tennis, synthetic hockey pitch, hard courts etc, including the erection and dismantling of equipment during sporting events.
- Carrying out daily/weekly/monthly gardening duties and including: weeding, watering, edging, hoeing, pruning, mulching, mowing, clearing areas/brushing and litter picking.
- Care and maintenance of trees on site to include low level pruning, clearance, and replanting.
- Ensuring that the estate is presented to a consistently high standard including the maintenance of paths, drives, fences, hedges and woodland.
- Maintaining pitch standards to ensure grounds are safe, holes are filled and playing surfaces are maintained to the highest standards.
- Dealing with pest problems that could damage plants.
- Supporting with and providing front line grounds services in adverse weather conditions, including snow/ice clearance from pathways around the sites, in conjunction with other Estates staff.

2 Health and Safety

- Actively promoting safe practices of self and others.
- Having responsibility for safe working practices and assisting the Grounds Manager with health and safety compliance.
- Assisting the Grounds Manager with monthly site grounds safety inspections to maintain the safety of children, visitors and staff.
- Ensuring Health and Safety Regulations are adhered to at all times and understand your responsibilities as an employee under the Health & Safety Act 1974.

3 Personal Specification:

- A positive and hardworking attitude
- Good communication skills
- Adaptability due to the diverse work that comes with this role.
- An awareness of health and safety
- The ability to work effectively with others as a competent team member.
- Full and relevant driving licence.

4 Qualifications:

- NVQ in Turf Management, Horticulture or similar is desirable
- Chainsaw licence and a PA1 PA6 spraying certification is desirable
- A minimum in grade 4 in Maths and English is essential

Terms and Conditions

- 40 hours per week, regular working hours based around 8.00 am to 5.00 pm, Monday to Friday, although some flexibility is required to accommodate seasonal variations
- Some evening work required as well as working occasional weekends (no more than 5 days combined in aggregate per academic year, included within the contracted salary)

The school is totally committed to safeguarding the welfare of children and young people and expects the same from its employees.