



TOUCH-TYPING CHRISTMAS COURSE 2019

Monday 16 – Friday 20 December

Lessons will be at the same time each day and will last 50 minutes. Students are in groups of a maximum of six but with each one working at his/her own pace with targets set specifically for him/her.

As there is generally a waiting list I am unable to give a reduction if a student can only come for some of the days. However, always ask.

Cost of the 5-day course: £110

Specialist teacher:

Patricia Hardingham

BA, Cert. Ed., Dip.SpLD, AMBDA, CELTA

T. 01892 513833

E. pmhardingham@gmail.com

I am a fully qualified learning support teacher who has been teaching touch-typing for over 18 years. All lessons take place in my home.

Mulberry Lodge
Culverden Down
Tunbridge Wells
Kent TN4 9SL

LICENSED ANNUALLY TO TEACH AND DIRECT THE TOUCH-TYPE READ AND SPELL COMPUTER COURSE.

The purpose of the course is to help develop the literacy skills of those who have difficulties with reading, writing or spelling at the same time increase their level of confidence, self-esteem and motivation.

Further information can be found at www.readandspell.com



Mrs P M Hardingham
 BA, Cert. Ed., Dip. SpLD, AMBDA, CELTA
 Mulberry Lodge
 Culverden Down
 Tunbridge Wells
 Kent TN4 9SL
 T: 01892 513833
 E: pmhardingham@gmail.com



**TOUCH-TYPE READ AND SPELL COURSE
 CHRISTMAS 2019**

Name(s)..... Age..... Date of Birth.....

..... Age..... Date of Birth.....

Address.....

.....Postcode.....

Tel No..... Mobile No.....

Email..... Tick box if attended before:

School Year Group:

If using Online Version - Username: Password:

Reason why your child wishes / requires to learn to type.

.....

<u>16 – 20 December</u>		
Lesson Time	First Choice	Second Choice
9.00 – 9.50		
10.00 – 10.50		
11.00 – 11.50		
12.00 – 12.50		

To secure a place on the course, please complete the form and return to the above address enclosing a cheque for £110.00, the cost for the 5-day course. *I can reserve a place, however if payment is not received within a week it will be available to another student.*

Notice of inability to attend after booking

More than 15 days notice – full reimbursement minus a small administrative charge

Between 8 – 14 days – 50% reimbursement minus a small administrative charge

7 days or less – There will be no reimbursement.

Please make your cheque payable to **Mrs P M Hardingham**. Please contact me if you wish to make a bank transfer.

Signed Print name.....

Parent / Guardian

Date

TOUCH-TYPE READ AND SPELL HALF TERM HOLIDAY COURSE

OCTOBER 2019



TUESDAY 22 – FRIDAY 25

Lessons will be at the same time each day and will last 50 minutes. Students are taught in groups of a maximum of five, each working at their own pace with targets set specifically for them. As there is generally a waiting list I am unable to give a reduction if a student can only come for some of the days.

Cost: £88.00 for the 4-day course.

Teacher:

Patricia Hardingham

BA, Cert. Ed., Dip.SpLD, AMBDA, CELTA

Mulberry Lodge

Culverden Down

Tunbridge Wells

Kent TN4 9SL

T. 01892 513833

E. pmhardingham@gmail.com

I am a fully qualified learning support teacher who has been teaching touch-typing for over 18 years. Lessons take place in my home.

There will be a course offered at Christmas, 16 – 20 December.

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TTRS OCTOBER HOLIDAY COURSE 2019

Name(s)..... Age..... Date of Birth.....
..... Age..... Date of Birth.....

Address.....
.....Postcode.....

Email..... Tick box if attended before:

Tel. No..... Mobile No.....

School Year Group.....

If using Online Version - Username: Password:

Username: Password:

Reason why your child wishes / requires to learn to type... ..

<u>Lesson Time</u>	<u>1st Choice</u>	<u>2nd Choice</u>
9:00 – 9:50		
10:00 – 10:50		
11:00 – 11:50		
12:00 – 12:50		

To secure a place on the course, please complete the form and return to the above address enclosing a cheque for **£88.00**. *I can reserve a place, however if payment is not received within a week it will be available to another student.*

Notice of inability to attend after booking

More than 15 days notice – full reimbursement minus a small administrative charge.

8 – 14 days – 50% reimbursement minus a small administrative charge.

7 days or less – There will be no reimbursement.

Please make your cheque payable to **Mrs P M Hardingham**. Please contact me if you wish to make a bank transfer.

Signed Print

Parent / Guardian

Date